

MINUTES
STILLWATER COUNTY LIBRARY BOARD OF TRUSTEES
Monday, January 10th, 2022, 1:00 p.m.
Stillwater County Library
27 N 4th St
Columbus, MT 59019

Virtual option available:

<https://us06web.zoom.us/j/89089777916?pwd=SndOMFArQStxZzlaemU3NnhwOVN4dz09>

1:00 Foundation Board Informational Meeting. - Postponed

Welcome to Public and Public Comment: Public comments on matters within the Stillwater County Library Board of Trustees Jurisdiction pursuant to §2-3-103 MCA—Public comments will be accepted on any public matter that is not scheduled on the agenda. No action will be taken at this time. Commissioner Tyrel Hamilton was present. The meeting was called to order at 1:03.

Members Present: **Linda Halstead-Acharya, Chair.** Angie Osborne; Co-Chair; Kathleen Ralph, Lynda Grande, and Joan Brownell were present from the Board. Jennifer Reed, Secretary was present.

1. Approval of Minutes – November 9, 2021 – Kathleen moved to approve the minutes as written. Angie seconded. Motion passed.
2. Communications - None
3. Financial reports – Discussion held.
4. Library Director’s Report – Discussion held.
5. Unfinished Business:
 - a. Foundation –
 - i. Next Steps – Meeting to be rescheduled with potential members. Marrissa provided information via email regarding starting a foundation. The Montana Historical Society and Montana Foundation were suggested as possible umbrella organizations by Library Board members.
6. New and Miscellaneous business:
 - a. Updated Trustee Calendar (New Policy Review Rotation) –
 - i. Policies to be reviewed by Committee (Joan, Kathleen, Jennifer) this year: 2.0 Library Cards, 13.0 Collection Development, new policies 15.0 Laser Engraver, and 16.0 Cricut. 3-year policy rotation to be presented at next meeting.
 - b. Ad for Art Committee – Ad to be posted in the Stillwater County News.
 - c. Form budget committee – Linda, Lynda, and Jennifer appointed to budget committee.
 - d. Alzheimer’s Art Exhibit in February – Will be displayed February 1st-28th.

- e. Late night game nights – Discussion regarding keeping the library fully open or only open for game attendees, which determines staffing needed. – Sign to be posted on door at 5:30 closing, “Event for pre-registered guests.”
7. Announcements
- a. Trustee Training presented by MSU Extension’s Local Government Center, Tuesday, January 18th, 5:30-7:30 at the Stillwater County Pavilion
 - b. Angie Osborne has resigned from her Trustee position.
8. Adjournment – The meeting was adjourned at 2:14.

Next Meeting: February 8, 2022, 1: 00 p.m.

To-Do:

- Jennifer to search for grants for hotspots
- Jennifer to adjust circ trends chart to show two years on one chart
- Jennifer to contact Dan Miller and Tana Tyman regarding foundation
- Jennifer to email by-laws to Angie and Joan
- Jennifer to email policies to Kathleen and Joan
- Board members to contact potential foundation candidates